

Policy 2004

IEEE Fifth Workshop on Policies for Distributed Systems and Networks
7 – 9 June 2004 / Yorktown Heights, NY USA)

To register, fax this form to Dinesh Verma at the following number: +1-914-784-6934

All forms must be received by Friday, June 4, 2004 - 11.00am EST

Registration forms without payment **will not** be processed,

For questions please email us at dverma@us.ibm.com or mdev@us.ibm.com

Name: _____

Mr. Ms Dr. Prof. Last/Family Name First Name MI Nickname

Organization/Affiliation: _____

Address/Mail Stop: _____

City: _____ State/Province: _____ Zip: _____ Country: _____

Daytime Phone: _____ Fax: _____ E-mail: _____

Do not include my name and information on: Attendee List

Membership Number (s) IEEE / IEEE Computer Society Member _____

Please check here if you would like to join the IEEE Computer Society's technical committee(s) sponsoring this conference (there are no charges or membership fees for joining Computer Society Technical committees.

Yes, I would like to join the IEEE Computer Society technical committees.

Please check all that apply: ADA Requirement(s) Mobile Audio Visual Dietary Restriction Vegetarian

Policy 2004 Conference Registration: (Registration includes workshop proceedings, Monday night reception, Tuesday night banquet and daily lunch.)

Advance Rate (received prior to 15 May)

- | | |
|--|------------|
| <input type="checkbox"/> Member | US\$380.00 |
| <input type="checkbox"/> Non-Member | US\$475.00 |
| <input type="checkbox"/> Student Members | US\$250.00 |
| <input type="checkbox"/> Life Members | US\$250.00 |
| <input type="checkbox"/> Student Non-Members | US\$300.00 |

Late/Onsite Rate (received after 15 May)

- | | |
|--|------------|
| <input type="checkbox"/> Member | US\$455.00 |
| <input type="checkbox"/> Non-Member | US\$570.00 |
| <input type="checkbox"/> Student Members | US\$300.00 |
| <input type="checkbox"/> Life Members | US\$300.00 |
| <input type="checkbox"/> Student Non-Members | US\$400.00 |

Amount due for Policy 2004 Conference Registration: \$ _____

Please indicate if you will need bus transportation from the Crowne Plaza White Plains Hotel to the Conference location by checking off box

The following events are included with your Policy 2004 registration. Please indicate if you will attend:

- | | |
|---|--|
| <input type="checkbox"/> Monday Lunch | <input type="checkbox"/> Tuesday Lunch |
| <input type="checkbox"/> Monday Night Reception | <input type="checkbox"/> Tuesday Night Banquet |
| | <input type="checkbox"/> Wednesday Lunch |

Additional Purchases:

QTY)____ Policy 2004 Additional Proceedings US\$40.00

QTY)____ Policy 2004 Tuesday Banquet Ticket US\$60.00

Total Additional Purchases: \$ _____

Name: _____

Payment Information

Method of Payment (please select one):

Total: _____

_____ American Express

_____ MasterCard

_____ Company Check

_____ Diners Club

_____ VISA

_____ Personal Check

Credit Card/Check Number: _____ Exp. Date: _____

Cardholder Name: _____ Signature: _____

Credit Card Billing Address: _____

City: _____ State/Province: _____ Zip: _____ Country: _____

*NOTE: Advance registration fees apply to registrations received with payment on or before 15 May 2004. **Checks will not be accepted after 15 May 2004.** Late fees apply to registrations and/or payments received after 15 May 2004. All registrations must be received by 04 June 2004, 11:00am EST.

Appropriate registration fees will be charged based on status (member, student) information and on date registration form is received. Please make checks payable to: **"IEEE Computer Society"**. All checks must be in US DOLLARS drawn on US BANKS. Credit card charges will appear on statement as "IEEE Computer Society." Cancellations/requests for refunds must be in writing and received before 15 May 2004. Cancellations are subject to a \$50 processing fee. **Substitutions will not be permitted.**

The IEEE Computer Society is not responsible for faxes not received due to mechanical failure or circumstances beyond our control. Due to the high volume of faxes received, we are unable to confirm receipt immediately. Confirmations will be sent within 10 working days of receipt of registration form. Online registrations will receive confirmation by email. If you would like notification of receipt, we recommend you register online, or send registration forms by a carrier who can provide confirmation of delivery.

Member and Student Member Discounts

To qualify for discounted registration rates, include your current IEEE or IEEE Computer Society membership number with the registration form.

Confirmation Letters – Registration/Attendance

Confirmation letters are sent automatically online to those that have registered online. Mail and fax registrations will be sent a confirmation letter by email if an email address is provided. Otherwise, a confirmation letter will be sent by postal mail within 10 days of receipt.

Visa Letters

Speakers, Committee Members and paid attendees requiring visa letters must send an email to mdev@us.ibm.com with a subject line "visa letter request".

Visa letters will only be issued to:

- Speakers/Presenters
- Committee Members
- Attendees who have paid their registration fee in full and are not from one of the countries embargoed by the U.S. Treasury Department's Office of Foreign Assets Control (Cuba, Iran, Libya, and Sudan).

Visa letters will state only the following facts:

- Conference title, dates and location.
- That the requester has paid the required registration fee in full.
- If they are either a committee member, speaker or presenter.

Name: _____

Cancellations

Cancellations are allowed. However, full registration fees will be charged unless a cancellation notice is received in writing on or before **15 May 2004** to:

IEEE Computer Society
Attn: Policy 2004
+1-202-728-0884 – fax
register@computer.org

A \$50 handling fee will be applied to all canceled registrations. Fees cannot be refunded for registrations canceled after the deadline. No-shows will be billed.

Important Dates

15 May 2004	Advance registration ends 5:00 pm Eastern Standard Time.
15 May 2004	All check payments must be received. Originals only.
15 May 2004	Cancellation deadline – All cancellations MUST be in writing.
24 May 2004	Late registration ends. All interested attendees must register on-site at the conference after this date.

Questions

Please email register@computer.org or call +1-202-371-0101 and reference Policy 2004 registration.